

DCRAGRANTS MANAGEMENT SYSTEM GUIDANCE DOCUMENT
ALASKA BROADBAND GRANT PROGRAM APPLICATION PROCESS

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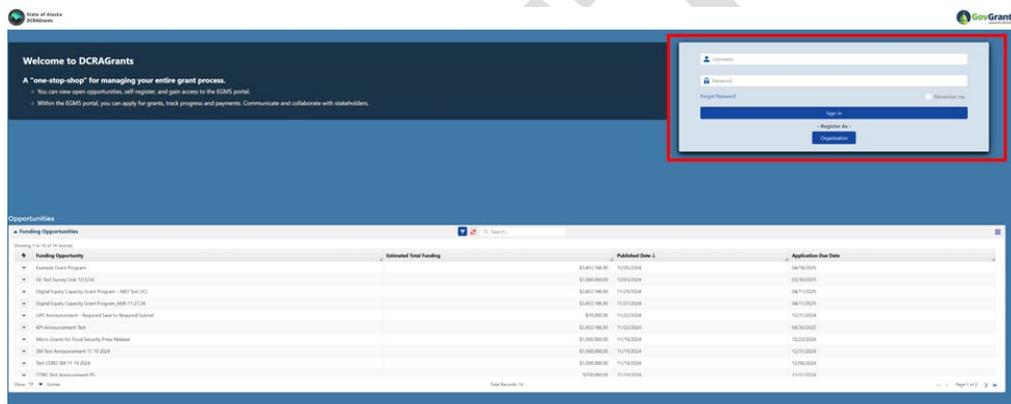
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1. HOW TO ACCESS THE APPLICANT/RECIPIENT PORTAL LANDING PAGE

Applicants will access the DCRAGrants Grantee Portal Site at the [DCRAGrants Management System Login](#) page.

1.1 Login into the DCRAGrant portal by providing the Organization’s username and password that were created when registering. (*For guidance on initial portal registration, see [DCRAGrants Guidance Document – Registration Process](#) available on the Alaska Broadband Office website*)



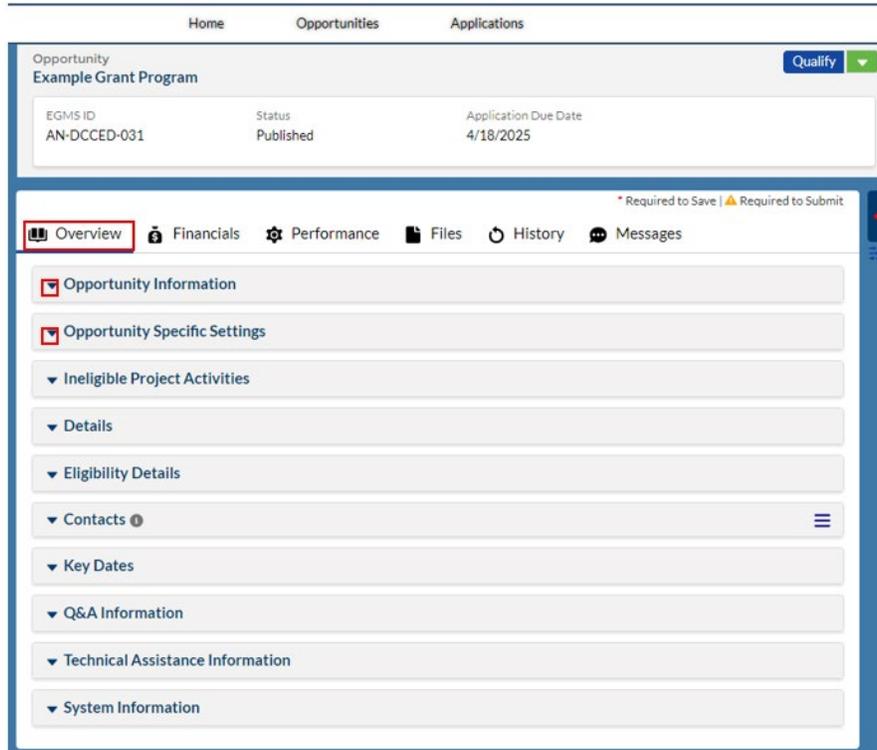
1.2 Select the applicable grant opportunity to begin the grant application process under ‘Funding Opportunities’. (*Where it says, “Example Grant Program”, you will look for “Alaska Broadband Grant Program”*). Select the down arrow to the left of the grant option and select “View”.



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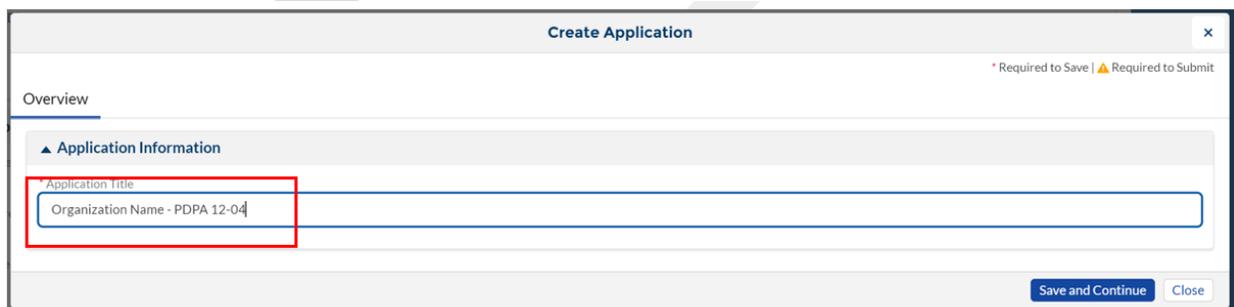
1.3 The following window will appear. The 'Overview' tab provides information about the grant opportunity. Review each section (Opportunity Information, Opportunity Specific Settings, Ineligible Project Activities, etc.)



1.4 After you have reviewed the grant opportunity Overview information, proceed to create an application by selecting 'Create Application' at the top right-hand side of the page.



1.5 A 'Create Application' pop-up will appear where the applicant can provide a name for their application.



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1.6 The recommended naming convention is “Organization Name – Application Project Area”. Application project area(s) can be statewide, by Pre-Determined Project Area (PDPA), or by Broadband Serviceable Location (BSL). Example below:

Application
Organization Name - PDPA 12-04

1.7 Once an application name has been provided, select ‘Save and Continue’:

The screenshot shows a web interface titled "Create Application". At the top right, there are status indicators: "Required to Save" (marked with a red asterisk) and "Required to Submit" (marked with a yellow triangle). Below the title is a tab labeled "Overview". Underneath, there is a section titled "Application Information" with a dropdown arrow. Inside this section, there is a text input field for "Application Title" containing the text "Organization Name - PDPA 12-04". To the right of this field is a "Save and Continue" button, which is highlighted with a red box. A "Close" button is also visible to the right of the "Save and Continue" button.

2. OVERVIEW TAB

2.1 Once the application process has started, the Overview tab becomes available for edit and contains the applicant’s basic information provided during registration: name, address, Employer Identification Number (EIN), Unique Entity Identification (UEI) number, and SAM.gov expiration date (which must be current in order to apply).

The screenshot shows the "Overview" tab in the application system. The top navigation bar includes "Overview", "Budget", "Proposal", "Forms and Files", "History", and "Messages". Below the navigation bar is a section titled "Information" with a dropdown arrow. This section contains a table of applicant information:

Applicant Organization	Address	EIN
Example Organization Name	123 Main St Anchorage AK 99504 USA	920044137
UEI	SAM Expiration Date	

2.2 The next information block in the Overview tab is the Primary Place of Performance. This information will be auto populated from the Organization registration information. Applicant can update the address if the primary place of performance of the project will be different from the applicant’s main address.

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A screenshot of a web form titled "Primary Place of Performance". The form contains several input fields with the following values: Address line 1: 123 Main St; Address line 2: (empty); City: Anchorage; Country: USA; State: AK; Zip Code: 99504; 4-Digit Zip Code Extension: (empty). There are also fields for Congressional district and Country (USA).

**Note: Click 'Save' often. After saving the application, click the 'Edit' in the top right corner again to continue editing the application.*

2.3 The next information block in the Overview tab is the Application Overview. This section does not apply to the Alaska Broadband Grant Program. Detailed information will be provided by the applicant in the custom Alaska Broadband Grant application form. Disregard this section for the purposes of the Alaska Broadband Grant program only.

2.4 The next information block in the Overview tab is Project Information. This section does not apply to the Alaska Broadband Grant Program. A project abstract will be provided in detail in the custom grant application form in Criterion 5. Some text entry is required for the application to move forward, so applicants are recommended to insert the text "See Criterion 5" in this Project Abstract text box.

A screenshot of a web form titled "Project Information". It contains a "Project Abstract" field with a bullet point: "Provide a description of the proposed project." Below this, the text "See Criterion 5" is entered into the text box.

2.5 Under Contacts, a key contact is required. To designate the key contact, click the down arrow next to the 'User' key role, and select 'Edit'. Select the 'Is Key Contact' box, and then click on 'Save'. One individual may be both the Key Contact and a 'User'.

A screenshot of a web interface showing a list of contacts. The list has columns for Project Role, Name, Email, Is Key Contact, and Is User. One contact is shown: Project Director/Manager, Who Tardis, akgrantee-2@yopmail.com, Is Key Contact (checked), and Is User (checked). There are buttons for View, Edit, and Remove next to the contact name.

2.6 Under the Acknowledgement section, read the Acknowledgment certifying the information provided in the application is accurate and complete. If agreed, check

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the 'I Agree' box:

▲ Acknowledgement

I hereby certify that the information provided above is accurate and complete.

⚠ Acknowledgement

I Agree

Submitted By
Tommy Tel

Submitted On
12/9/2024, 2:14 AM

At the top right, click the 'Save' button.

Application
Organization Name - PDPA 12-04

Created Submitted Converted to Award

EGMS ID
AP-DCCED-014

Status
Created

Application Due Date
2/18/2025

Required to Save Required to Submit

Overview Budget Proposal Forms and Files History Messages

Information

Applicant Organization
Example Organization Name

Address
123 Main St

EN
920044137

Chatter Forms Quick ...

Post Question Poll

Share an update... Share

3. BUDGET TAB

3.1 Once the application has been saved, it is necessary to select the 'Edit' button at the top right-hand side of the screen to resume editing.

Application
Example Grant Program

Created Submitted Converted to...

EGMS ID
AP-DCCED-057

Status
Created

Application Due Date
4/18/2025

Required to Save Required to Submit

Overview Budget Proposal Forms and Files History Messages

Edit Submit Application

3.2 Select the Budget tab:

Required to Save Required to Submit

Overview Budget Proposal Forms and Files History Messages

▲ Budget Summary

Subaward Floor	Subaward Ceiling	Budgeted Amount
\$5,000.00	\$3,453,186.90	\$0.00

3.3 The Budget tab has three sections.

- 3.3.1 Budget Summary – This section contains general budget information that updates in the system as budget information becomes available. No input from the applicant is required.
- 3.3.2 Budget Period – This section and inputs required will be completed at the end of the application process. The applicant will return to this section later, but no inputs are required at the outset of the application process.
- 3.3.3 Budget Narrative - Because the Alaska Broadband Grant Program provides a customized application form (reviewed later in this Guidance), the only

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information required at this time is text provided in the Budget Narrative box to move the application forward. Detailed budget information will be provided by the applicant in the custom application form in Criterion 5. Please enter “See Criterion 5 in the grant application” as the text narrative in the Budget Narrative text box.

Required to Save | Required to Submit

Overview Budget Proposal Forms and Files History Messages

Budget Summary

Subaward Floor	Subaward Ceiling	Budgeted Amount
\$5,000.00	\$991,796,878.97	\$6,180,000.00

Budget Periods

Showing 1 to 1 of 1 records

Budget Period #	Start Date ↑	End Date
BPO1	02/25/2025	12/31/2030

Total Records: 1

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

See Criteria 5 in the grant application

3.4 At the top right, select the ‘Save’ button. Note: the orange circles next to each tab will disappear as each tab is completed with the required information.

Required to Save | Required to Submit

Overview Budget Proposal Forms and Files History Messages

Budget Summary

Subaward Floor	Subaward Ceiling	Budgeted Amount
\$5,000.00	\$991,796,878.97	\$0.00

4. PROPOSAL TAB

4.1 The Proposal tab has three sections. However, because the Alaska Broadband Grant Program provides a customized application form (reviewed later in this Guidance), the only information required at this time is for text to be provided in the ‘Approach/Methodology’, ‘Capacity’ and ‘Qualifications’ narrative boxes to move the application forward. Detailed information will be provided by the applicant in the custom application form.

4.1.1 For the ‘Approach/Methodology’ text box, please enter “See Criterion 5 in the custom grant application” as the text narrative required to move the application to the next steps.

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- 4.1.2 For the 'Capacity' text box, please enter "See Criterion 2 in the custom grant application" as the text narrative required to move the application to the next steps.
- 4.1.3 For the 'Qualifications' text box, please enter "See Criterion 2 in the custom grant application" as the text narrative required to move the application to the next steps.

The screenshot shows a web application interface for a grant application. At the top, there are tabs for 'Created', 'Submitted', and 'Converted to Award'. Below this is a navigation bar with 'Overview', 'Budget', 'Proposal', 'Forms and Files', 'History', and 'Messages'. The main content area is titled 'Technical Proposal' and contains three sections, each with a red box around the text 'See Criterion 2 in the custom grant application':

- Approach/Methodology:** Includes a sub-heading and a bullet point: 'Provide an explanation of the approach and methodology that will be used to meet the project objectives.' The text box shows 'See Criterion 5 in the custom grant application' (though the instruction says Criterion 2). Character count: 47, Characters Left: 9953.
- Capacity:** Includes a sub-heading and a bullet point: 'Provide an explanation of the capacity of the organization to meet the project objectives.' The text box shows 'See Criterion 2 in the custom grant application'. Character count: 47, Characters Left: 9953.
- Qualifications:** Includes a sub-heading and a bullet point: 'Provide an explanation of the qualifications of the personnel as they relate to project objectives.' The text box shows 'See Criterion 2 in the custom grant application'. Character count: 47, Characters Left: 9953.

4.2 At the top right, select the 'Save' button.

The screenshot shows the top right corner of the application form. The 'Save' button is highlighted with a red box. Below the navigation bar, there is a 'Chatter' section with a 'Share' button. The main content area is titled 'Information' and contains fields for 'Applicant Organization Name', 'Address', and 'EIN'.

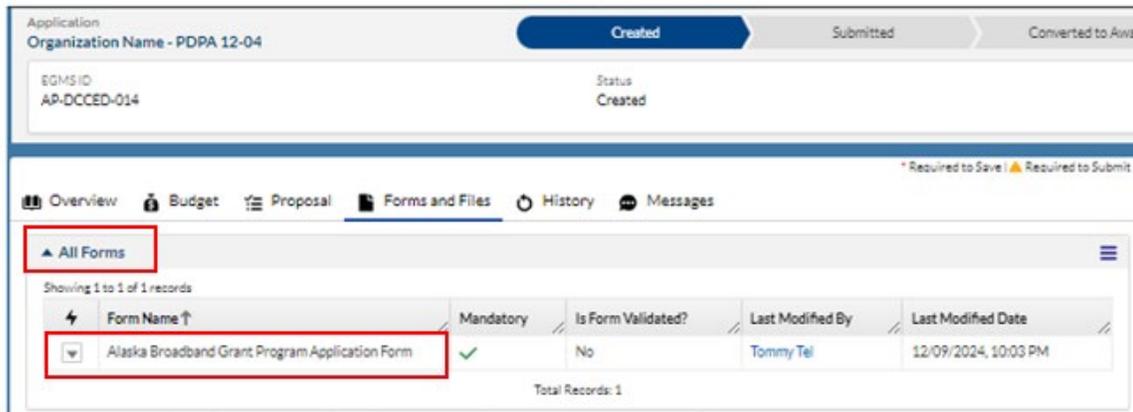
5. FORMS AND FILES TAB

There are two key sections under the 'Forms and Files' tab.

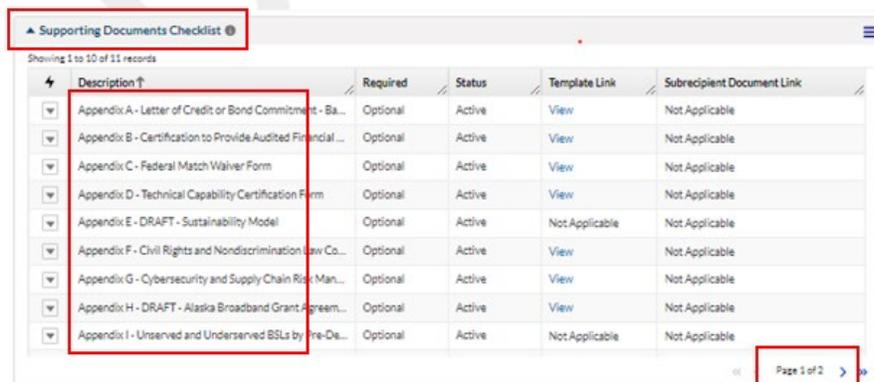
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5.1 The first key section is the 'All Forms' section which contains the Alaska Broadband Grant Program custom application form. This form is created specifically for the Alaska Broadband Grant Program and will not apply to any other type of grant application.



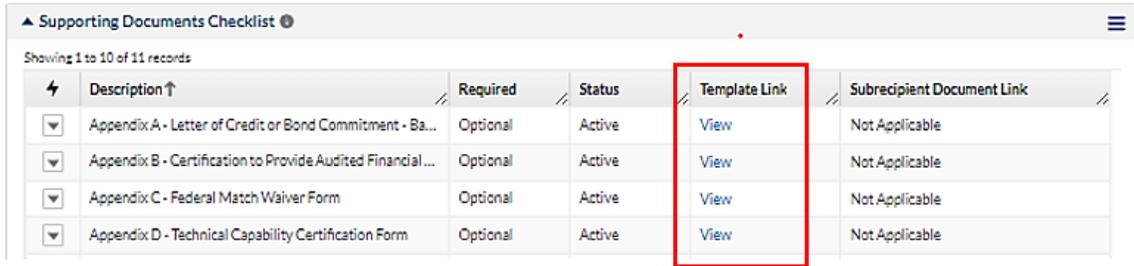
5.2 The second key section is the 'Supporting Documents Checklist' section which contains the templates for all of the Alaska Broadband Grant Program appendices (Appendix A – K). These appendices will need to be downloaded from this section, completed by the applicant with the required information, and then uploaded under the appropriate criterion in the customized grant application form. **Note:** There are two pages to this section. Navigate to Page 2 to access all Appendices not displayed on Page 1.



5.2.1 It is recommended that applicants download each required Appendix **prior** to beginning the custom grant form. Select the 'View' link and the template file will download to your computer's 'Download' folder. These Appendices will need to be completed for upload to the Alaska Broadband Grant form in the following steps.

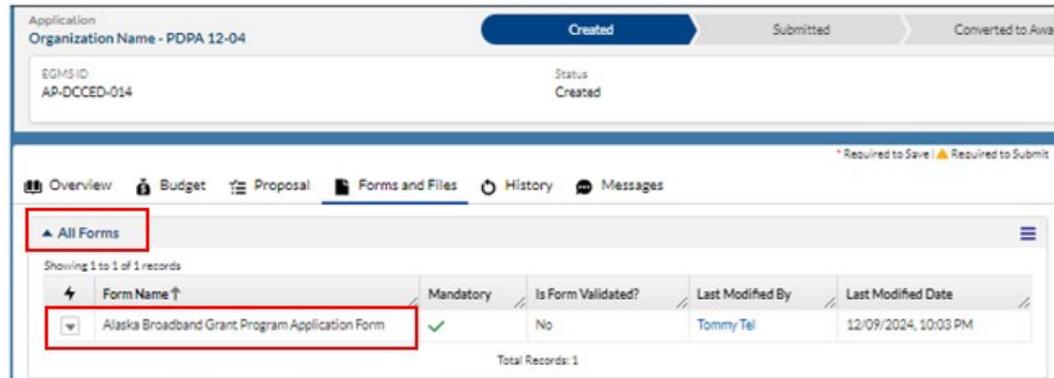
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Description ↑	Required	Status	Template Link	Subrecipient Document Link
Appendix A - Letter of Credit or Bond Commitment - Ba...	Optional	Active	View	Not Applicable
Appendix B - Certification to Provide Audited Financial ...	Optional	Active	View	Not Applicable
Appendix C - Federal Match Waiver Form	Optional	Active	View	Not Applicable
Appendix D - Technical Capability Certification Form	Optional	Active	View	Not Applicable

5.3 Return to the 'All Forms' section to begin the Alaska Broadband Grant Program custom application process.



Application
Organization Name - PDPA 12-04
EGMS ID: AP-DCCED-014
Status: Created

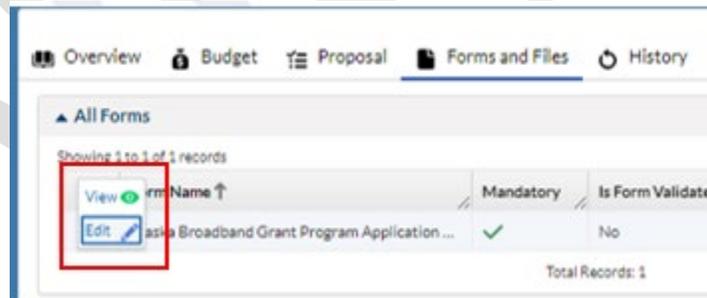
Overview Budget Proposal Forms and Files History Messages

All Forms

Form Name ↑	Mandatory	Is Form Validated?	Last Modified By	Last Modified Date
Alaska Broadband Grant Program Application Form	✓	No	Tommy Tel	12/09/2024, 10:03 PM

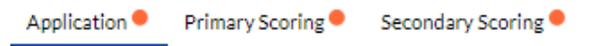
Total Records: 1

5.4 Select the down arrow and click 'Edit'.



Form Name ↑	Mandatory	Is Form Validated?
Alaska Broadband Grant Program Application ...	✓	No

5.5 This will open a new window with the custom application form. This form has three main menu options. 'Application', 'Primary Scoring', and 'Secondary Scoring'.



5.6 Select the 'Application' tab. This tab outlines the 15 Criterion provided in the Alaska Broadband Grant Program Notice of Funding Opportunity (NOFO). All elements of this application are required for a "Pass" scoring.

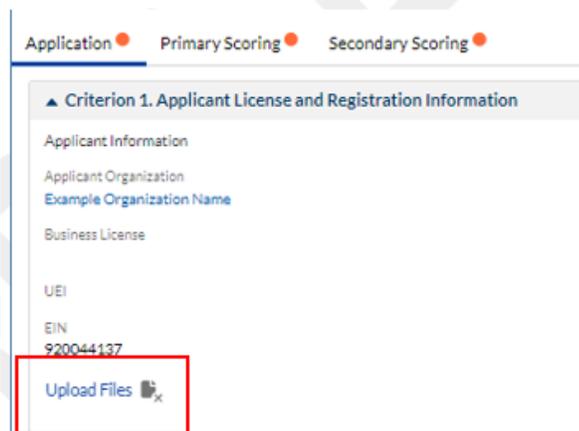
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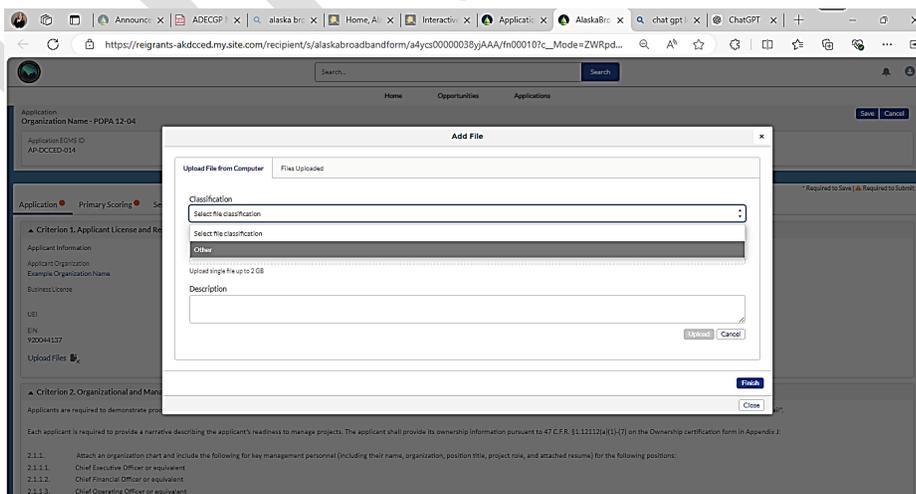
5.7 Criterion 1. Applicant License and Registration Information: Information in this section is pre-populated from the applicant’s portal registration. There is no option to modify registration information in this section, however, license and registration information is required to be provided at the time of application.

Please upload a copy of the Employer Identification Number (EIN) confirmation letter or other proof of completed EIN, a copy of the Alaska business license, and a copy of the Unique Entity ID (UEI) details from the SAM.gov website showing active registration status.

To upload required files, click ‘Upload Files’.



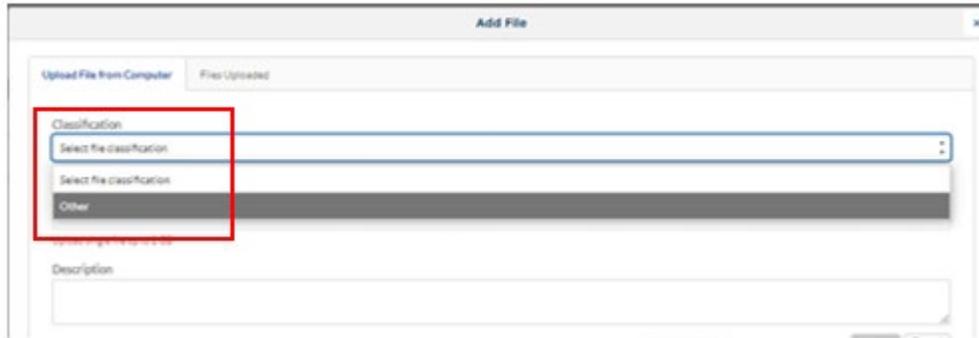
5.8 An ‘Add File’ window will open.



5.9 Select the ‘File Classification’ drop down menu and select ‘Other.’

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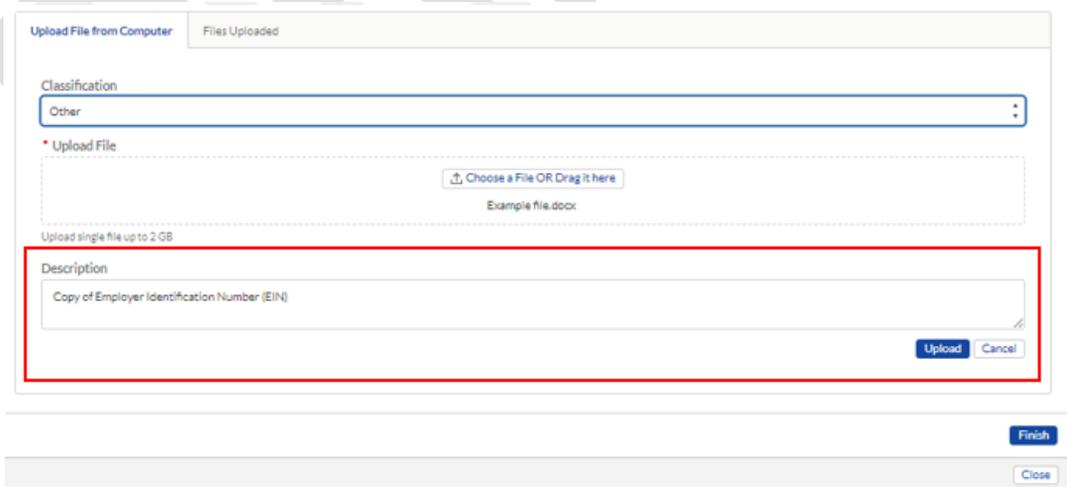
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5.10 Select the 'Choose a File OR Drag it here' button to upload the relevant applicant license and registration files to attach to Criterion 1.



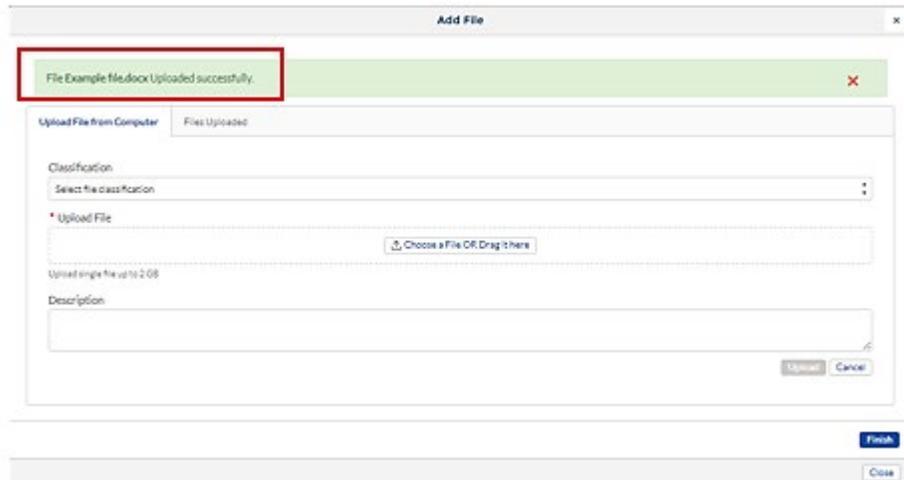
5.11 Provide a file description in the description box and click 'Upload' to upload the selected file.



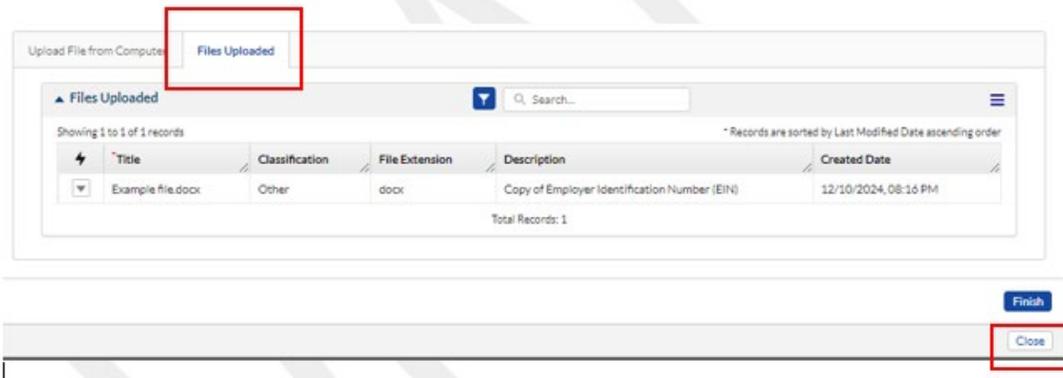
5.12 An 'Upload Successful' message will confirm the file has been uploaded successfully.

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5.13 For a list of files uploaded, select the 'Files Uploaded' tab. When file upload is complete, select 'Close'.



5.14 When a file has been uploaded successfully the 'Upload Files' icon turns green.



Repeat Steps 5.8 through 5.13 for each file to be uploaded and attached to Criterion 1. ***Note:** Multiple files may be uploaded per Criterion.

5.15 **Criterion 2. Organizational and Managerial Capability:** (Appendix J - Ownership Certification Form is the mandatory appendix for Criterion 2 that has been provided in the Supporting Documents Checklist). Carefully read Criterion 2 and provide your narrative response in the 'Criterion 2 – Description #1' box. Provide the required files, including your completed Appendix J, following the process in Steps 5.8 through 5.13.

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Criterion 2. Organizational and Managerial Capability

Applicants are required to demonstrate proof of organizational and managerial capability with respect to the proposed project and its ongoing operational integrity. If an applicant does not address all of the following areas, it will be considered a "fail".

Each applicant is required to provide a narrative describing the applicant's readiness to manage projects. The applicant shall provide its ownership information pursuant to 47 C.F.R. §1.12112(a)(3)-(7) on the Ownership certification form in Appendix I.

2.1.1. Attach an organization chart and include the following for key management personnel (including their name, organization, position title, project role, and attached resume) for the following positions:

- 2.1.1.1. Chief Executive Officer or equivalent
- 2.1.1.2. Chief Financial Officer or equivalent
- 2.1.1.3. Chief Operating Officer or equivalent
- 2.1.1.4. Chief Network/Technology Officer or equivalent
- 2.1.1.5. Chief Revenue Officer or equivalent
- 2.1.1.6. Chief Security Officer or equivalent
- 2.1.1.7. Chief Marketing Officer or equivalent
- 2.1.1.8. Chief Human Resources Officer or equivalent
- 2.1.1.9. Chief Information Officer or equivalent
- 2.1.1.10. General Counsel or equivalent

2.1.2. Use the existing and proposed full-time-equivalent (FTE) employees to be dedicated to the project.

2.1.3. Describe the experience and qualifications of key project personnel undertaking this project, experience undertaking projects of similar size and scope, and relevant organizational policies.

- 2.1.3.1. Project Manager or equivalent
- 2.1.3.2. Field Manager or equivalent
- 2.1.3.3. Foreperson or equivalent
- 2.1.3.4. Network Engineering Manager or equivalent
- 2.1.3.5. Outside Plant Engineering Manager or equivalent
- 2.1.3.6. Inspection Engineer or equivalent
- 2.1.3.7. Safety Officer or equivalent

2.1.4. Where applicable, applicant is required to include a narrative describing any recent or upcoming organizational changes including mergers and acquisitions with any corporate parent, subsidiary, or affiliate relationships as demonstrated in the first Organizational Chart provided per the Required Attachment section of this document.

2.1.5. Provide a list of project partners including their name, a brief description of each organization, and their role within the project.

2.1.6. *Notice: If this project will require the national broadband plan and frequencies, including participation in priority spectrum, the applicant must submit a national broadband plan.*

Criterion 2 - Description #1

Character 0 Characters left: 32000

Upload Files

Add File

Upload File from Computer | Files Uploaded

Classification
Appendix

* Upload File

Appendix J - Ownership Certification Form.docx

Upload single file up to 2 GB

Description
Appendix J - Ownership Certification Form

Confirm files are uploaded successfully. Click 'close' when finished.

5.16 Criterion 3. Financial Capability: (Appendix A - Ownership Certification Form and Appendix B - Certification to Provide Audited Financial Statements are the mandatory appendices for Criterion 3 that have been provided in the Supporting Documents Checklist).

Criterion 3 contains a certification 'check' box. Please read carefully and if the applicant agrees, select the check box. Read the Criterion requirements thoroughly. Provide relevant information in the Description text box and upload required files following Steps 5.8 through 5.13.

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Application
Organization Name - PDPA 14-02

Criterion 3. Financial Capability

Applicants are required to show specific evidence of financial capability to undertake the construction and deployment of infrastructure and operate and maintain the infrastructure over its complete lifespan. No application will be approved by the ABO until it determines the documents submitted demonstrate the prospective grantee's financial capability with respect to the proposed project.

Each applicant is required to describe:

- 3.1. The applicant's financial qualifications to meet the obligations associated with their proposed project
- 3.2. The availability of funds for any and all project costs that exceed the amount of the grant
- 3.3. The applicant will certify that they have, and will continue to have, sufficient financial resources to cover eligible costs for the project in between authorized grant disbursements.

I certify that the applying organization has and will continue to have sufficient financial resources to cover eligible costs for the project in between authorized grant disbursements.

3.4. Letter of Credit or Bond. Each applicant will provide a Letter of Credit or Bond Commitment (Appendix A)

3.5. Attached Audited Financial Statements:

- 3.5.1. Applicant shall submit financial statements from the prior fiscal year that are audited by an independent certified public accountant, if the audit includes findings, the applicant shall provide a written summary with the audit, signed by the applicant's chief financial officer, describing the implementation of all mitigation actions addressing the findings.
- 3.5.2. If an applicant has not been audited during the ordinary course of business, in lieu of submitting audited financial statements, the applicant shall submit:
 - 3.5.2.1. Unaudited financial statements from the prior year, and
 - 3.5.2.2. Certification, on Appendix B: Certification to Provide Audited Financial Statements, that it will provide financial statements audited by an independent certified public accountant no later than the grant application deadline, and
- 3.6. Pro Forma. Evidence is required of at least 3 years of operating cost and cash flow projections post targeted completion of project showing that the applicant can sustainably operate the funded network and provide the committed service over the lifetime of the asset. Evidence shall be provided through a pro forma showing:
 - 3.6.1. Income Statement
 - 3.6.2. Balance Sheet
 - 3.6.3. Cash Flow Statement

Pro Forma will include revenue covering expenses and capital maintenance/upgrades, demonstration of commitment by company with long-term operating history and financial stability, or other comparable methods. Attach Pro Forma Financial Statements.

Criterion 3 - Description #1

Rich text editor with toolbar and text area.

Characters: 0 Characters Left: 32500

Upload Files

5.17 Criterion 4. Other Public Funding Disclosure: No appendix template has been provided for this criterion. Carefully read Criterion 4 and provide the required narrative in description box. Provide any required and completed files following the process in Steps 5.8 through 5.13.

5.18 Criterion 5. Technical Capability. (Appendix C - Federal Match Waiver Form and Appendix D - Technical Capability Certification Form are the mandatory appendices for Criterion 5 that have been provided in the Supporting Documents Checklist). Carefully read Criterion 5 and provide the required narrative in description box. Provide the required and completed files following the process in Steps 5.8 through 5.13.

Criterion 5 provides a drop-down 'Yes' or 'No' option for key project questions. Ensure that each question is read thoroughly and answered as applicable.

Stage 4: Construction and Deployment
Stage 5: Operational Readiness Transition
Stage 6: Project Close-Out

The cost per location to connect each BBG in the project with or PDPA

Are you submitting a project in a High Cost Area defined in Section 60102(a)(2)(G) of the Infrastructure Investment and Jobs Act of 2021 (Public Law 117-58)?

--None--
 --None--
 Yes
 No

o Non-High-Cost Areas (Non-HCA)

Matching Funds: Will you be submitting a Matching Funds Waiver request (if applicable) in a Non-High-Cost Area (Appendix C)?

--None--

5.19 Criterion 6. Project Sustainability: (Appendix E - DRAFT - Sustainability Model is the mandatory appendix for Criterion 6 that has been provided in the Supporting

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Documents Checklist). Carefully read Criterion 6 and provide the required narrative in description box. Provide the required and completed files following the process in Steps 5.8 through 5.13.

5.20 Criterion 7. Compliance with Applicable Federal, State, and Local Laws: (Appendix K - Non-Collusion Affidavit is the mandatory appendix for Criterion 7 that has been provided in the Supporting Documents Checklist). Criterion 7 contains a required certification check box. Carefully read the certification and if you agree, select the check box. Read Criterion 7 thoroughly and provide the required narrative in the description box. Provide required and completed files following the process in Steps 5.8 through 5.13.

▲ Criterion 7. Compliance with Applicable Federal, State, and Local Laws

Each applicant is required to demonstrate that it can carry out funded activities in a competent manner in compliance with all applicable Federal, State, and local laws.

7.1. Applicants shall submit a narrative demonstrating the ability to comply with laws. This is required to include:

7.1.1. Details about the applicant's experience in this area

7.1.2. Ongoing monitoring process throughout the life of the project

7.1.3. Identification of staff or consulting assistance that will be responsible for compliance monitoring of Federal, State, and local laws to include the Build America, Buy America Act (BABA)

7.1.4. **Alaska law prohibits collusion between applicants and between applicants and the state for state-provided funds; these rules directly apply to the Alaska Broadband Grant Program. Each applicant shall also complete an Anti-Collusion Affidavit in the form identified in Appendix K.**

I certify that the applying organization will comply with all applicable federal, state, and local laws.

▲ Criterion 7 - Description#1

Salesforce Sans 12

Characters: 0, Characters Left: 32500

Upload Files

5.21 Criterion 8. Civil Rights and Nondiscrimination Law Compliance: (Appendix F - Civil Rights and Nondiscrimination Law Compliance Certification Form is the mandatory appendix for Criterion 8 that has been provided in the Supporting Documents Checklist). Review Criterion 8 carefully and provide the required narrative in the description box. Provide the required and completed files following the process in Steps 5.8 through 5.13.

5.22 Criterion 9. Cybersecurity and Supply Chain Risk Management (C-SCRM): (Appendix G - Cybersecurity and Supply Chain Risk Management is the mandatory appendix for Criterion 9 that has been provided in the Supporting Documents Checklist). Review Criterion 9 carefully and provide the required narrative in the description box. Provide the required and completed files following the process in Steps 5.8 through 5.13.

5.23 Criterion 10. Weather/Climate Threat Assessment and Mitigation Planning: No appendix template has been provided for this criterion. Carefully review Criterion 10 and provide the required narrative in the description box. Provide the required and completed files following the process in Steps 5.8 through 5.13.

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5.24 Criterion 11. National Environmental Policy Act (NEPA) Requirements: No appendix template has been provided for this criterion. Carefully review Criterion 11 and provide the required narrative in the description box. Provide the required and completed files following the process in Steps 5.8 through 5.13. ***Note:** *Hyperlinks to additional information and guidance are provided in this section.*

5.25 Criterion 12. Indian Tribe/Tribal Entity Proof of Support: No appendix template has been provided for this criterion. Carefully review Criterion 12 and provide the required narrative in the description box. Provide the required and completed files following the process in Steps 5.8 through 5.13.

5.26 Criterion 13. Low-Cost Option: Criterion 13 requires the applicant to provide key data inputs. Carefully review Criterion 13 and input relevant data for each input option. To begin editing the data table, select the down arrow and click 'Edit'.

Provide applicant responses for 'Monthly Service Price', 'Non-Recurring Cost', 'Download Bandwidth Minimum Mbps', 'Upload Bandwidth Minimum Mbps', 'Committed Average Latency', 'Usage Limit', 'Committed to FCC Reporting Metric', 'Affordable Connectivity Plan Allowed' and 'No Cost Upgrade'.

Once completed, it is required to click 'Save' or the data provided will be lost.

Application: Organization Name - PDPA 12-04

13.1.3 Identify whether a subscriber may use any Affordable Connectivity Program subsidy toward the plan's rate (this is yes/no)

13.1.4 Identify subscriber's ability to upgrade to any new low-cost service plans offering more advantageous technical specifications at no additional cost (this is yes/no)

13.2 For Satellite solutions:

13.2.1 Identify all recurring and non-recurring charges or fees to the subscriber (e.g., service initiation costs):

13.2.1.1 Monthly Recurring Target: \$90.00

13.2.1.2 Non-Recurring Target: \$600.00

13.2.2 Identify the plan's basic service characteristics (download and upload speeds, latency, any limits on usage or availability) and any material network management practices:

13.2.2.1 Minimum Download Speed: 100Mbps

13.2.2.2 Minimum Upload Speed: 20Mbps

13.2.2.3 Maximum Latency: 100ms

13.2.2.4 Usage Limits: Unlimited

13.2.2.5 Service Availability: 50% for 50% of tests at Busy Hour

13.2.3 Identify whether a subscriber may use any Affordable Connectivity Program subsidy toward the plan's rate (this is yes/no)

13.2.4 Identify subscriber's ability to upgrade to any new low-cost service plans offering more advantageous technical specifications at no additional cost (this is yes/no)

Criterion 13. Low-Cost Option - Data Entry

1 Monthly Service Price (\$)	2 Non-Recurring Cost (\$)	3 Download Bandwidth (Minimum 100 Mbps)	4 Upload Bandwidth (Minimum 20 Mbps)	5 Committed Average Latency	6 Usage Limit	7 Committed to FCC Reporting Metric	8 Affordable Connectivity Program Allowed?	9 No Cost Upgrade?
90	60	0	0					

Total Records: 1

Criterion 13. Low-Cost Option - Data Entry

1 Monthly Service Price (\$)	2 Non-Recurring Cost (\$)	3 Download Bandwidth (Minimum 100 Mbps)	4 Upload Bandwidth (Minimum 20 Mbps)	5 Committed Average Latency	6 Usage Limit	7 Committed to FCC Reporting Metric	8 Affordable Connectivity Program Allowed?	9 No Cost Upgrade?
110	30	100	20	Select an Option	Yes	Yes	Yes	Yes

Criterion 14. Middle Class Affordability

Applicants are required to describe a middle-class affordability plan that details how high-quality broadband services will be made available to all middle-class families in the BEAD-funded network's service area at reasonable prices. This response is required to clearly provide a reasonable

5.27 Criterion 14. Middle Class Affordability: Criterion 14 requires the applicant to provide key data inputs. Carefully review Criterion 14 and input relevant data for each input option. To begin editing the data table, select the down arrow and click 'Edit'.

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Provide applicant responses for ‘Monthly Service Price’, ‘Non-Recurring Cost’, ‘Download Bandwidth Minimum Mbps’, ‘Upload Bandwidth Minimum Mbps’, ‘Committed Average Latency’, ‘Usage Limit’, ‘Committed to FCC Reporting Metric’, ‘Affordable Connectivity Plan Allowed’ and ‘No Cost Upgrade’.

Once completed, it is required to click ‘Save’ or the data provided will be lost.

The screenshot displays two sections of the application form. The top section, 'Criterion 14. Middle Class Affordability - Data Entry', shows a table with the following data:

1. Monthly Service Price (\$)	2. Non-Recurring Cost (\$)	3. Download Bandwidth (Minimum 100 Mbps)	4. Upload Bandwidth (Minimum 20 Mbps)	5. Committed Average Latency	6. Usage Limit	7. Committed to FCC Reporting Metric
\$0	\$0	0	0			

The bottom section, 'Criterion 15. Application and Grant Agreement Certification', contains several checkboxes and a 'Save' button in the top right corner. A red box highlights the 'Save' button and the data entry table in the previous image.

5.28 Criterion 15. Application and Grant Agreement Certification: Applicants must certify on the application form that the appropriate authorized party has read and will comply with all Criteria in the application and provisions of the Grant Agreement. Carefully read each certifying section and, if agreed, select the check boxes.

The screenshot displays the 'Criterion 15. Application and Grant Agreement Certification' section. It includes several checkboxes and a 'Save' button in the top right corner. A red box highlights the 'Save' button and the data entry table in the previous image.

I certify that the applying organization has read and will comply with all Criteria in both the application and provisions of the Draft Grant Agreement (Appendix H).

By signing this application, I certify that the statements made in this application and any attached supporting documentation herein are true, complete, and accurate to the best of my knowledge and agree to comply with any resulting terms if the proposed project is selected for funding. I am aware that any false, fictitious, or fraudulent statements or claims may subject me or my organization to federal and or state criminal, civil, or administrative penalties.

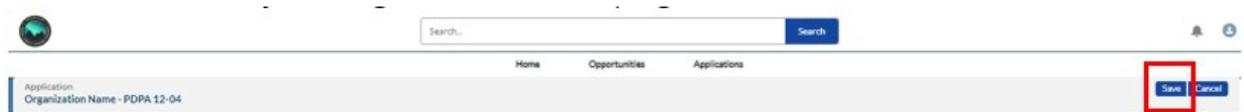
INFORMATION DISCLOSURE:
Applicants acknowledge that all information submitted to ABO may be subject to public disclosure. ABO will not publicly disclose or post any personally identifiable information (PII) or proprietary information unless required to do so by law or court order. ABO will treat Applicant's information that is designated as proprietary and confidential consistent with applicable federal and state law. If any Grant Application contains information or data that the Applicant deems to be confidential or proprietary and it requests the information be exempt from disclosure under state open records laws or is protected under applicable state or federal privacy laws, the Grant Applicant shall specifically designate the information as privileged, proprietary, or confidential. Otherwise, the information may be made publicly available. In addition to applicable federal law, ABO will comply with all Alaska laws regarding disclosure, privacy and confidentiality, including but not limited to relevant provisions in the following: the Alaska Public Records Act, AS 40.25.100 - 40.25.295 and applicable regulations at 2 AAC 96.100 - 2 AAC 96.900; the Alaska Personal Information and Protection Act, AS 45.48.010 - AS 45.48.995; and any other applicable state laws.

Certification:
 I agree
Certified Date

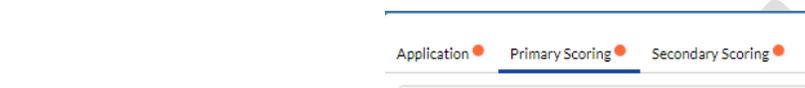
5.29 This completes the first tab of the application form. Be sure to save your information by clicking on save in the top right corner.

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5.30 The next tab is the 'Primary Scoring' tab.

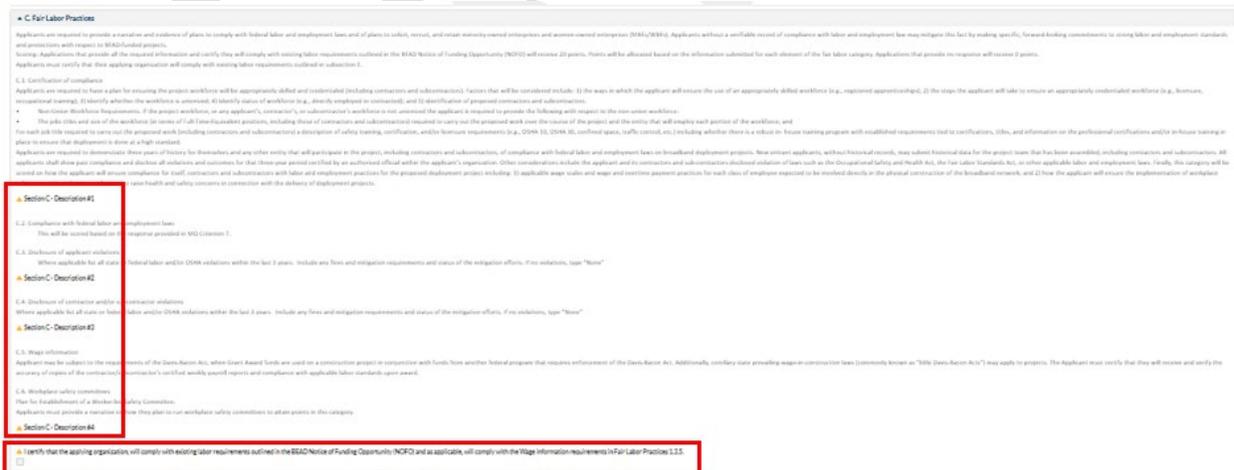


5.31 To edit click on 'Edit' at the top right of the page.



5.32 Carefully review all of the Primary Scoring requirements and confirm that inputs for 'Section A' align with the application information provided by the applicant in Criterion 5 on the 'Application' tab. Additionally, provide affordability categories in 'Section B'.

5.33 Carefully read 'Section C. Fair Labor Practices' and enter appropriate narrative information in description text boxes 1 through 4.



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- 5.34 Once complete, Click 'Save' at the top right of the page.
- 5.35 Move to the 'Secondary Scoring' tab. Click on 'Edit' at the top right of the page. After carefully reading each section, enter applicable information.
- 5.36 'Section D. Speed of Deployment': Enter the number of months for project deployment.
- 5.37 'Section E. Speed of Network and Other Technical Capabilities': Carefully read the certification and, upon agreement, click the check box.
- 5.38 'Section F. Non-Traditional Providers': No input is required, however, applicants that are Non-Traditional Providers such as Local Governments (including municipalities or political subdivisions, electric cooperatives, non-profits, or Tribal Governments) and utilities will receive an additional 2.5 Points.
- 5.39 'Section G. Use of State of Alaska/Department of Natural Resources/ Office of Project Management and Permitting': Indicate from the drop down menu an answer of 'Yes' or 'No' to the commitment. Applicants who agree to use the Office of Project Management and Permitting (OPMP) within the State of Alaska (SOA) Department of Natural Resources (DNR) to assist in efficient permitting and project management will receive an additional 10 Points. Applicants may choose not to use SOA/OPMP. Where this is the case, applicants will receive 0 Points for this category.
- 5.40 'Section H. Certifications': Carefully read the required certification and, if agreed, select the check box.

Application Primary Scoring Secondary Scoring

D. Speed to Deployment
This total score opportunity for this category is 10 Points for Priority Broadband Projects and 5 Points for Other Low-Risk Broadband Deployment Projects. This will be evaluated from the schedule in the Project Budget provided in WIS Column 5.
D.1 Applicants who commit to project completion in 48 months.
D.2 Applicants who commit to project completion in 60 months.
D.3 Applicants who commit to project completion in 72 months.
D.4 Applicants who commit to project completion in 90 months.
D.5 Applicants who commit to project completion in 108 months.
D.6 Applicants who commit to project completion in 126 months.
D.7 Applicants who commit to project completion in 144 months.
D.8 Applicants who commit to project completion in 162 months.
D.9 Applicants who commit to project completion in 180 months.
D.10 Applicants who commit to project completion in 216 months.
D.11 Applicants who commit to project completion in 252 months.
D.12 Applicants who commit to project completion in 300 months.

E. Speed of Network and Other Technical Capabilities
This total score opportunity for this category is 0 Points for Priority Broadband Projects and 5 Points for Other Low-Risk Broadband Deployment Projects. Applicants proposing to use technologies that will deliver greater speed of availability with no future investment funded by the ARD and whose capital costs have been variable from will be afforded additional weight over those proposing technologies with higher costs to acquire and whose capital costs are fixed. Applicants must certify for the availability and speed of deployment in subsection E.
E.1 Applicants who certify for availability and speed of deployment.
E.2 Applicants who do not certify for availability and speed of deployment.

F. Non-Traditional Providers
This total score opportunity for this category is 2.5 Points. Applicants that are Non-Traditional Providers such as local governments (including municipalities or political subdivisions, electric cooperatives, non-profits, or Tribal Governments) and utilities will receive an additional 2.5 Points. This will be evaluated using information from WIS Column 5.

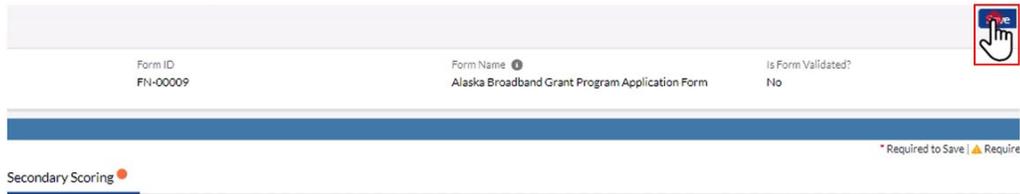
G. Use of State of Alaska Department of Natural Resources/Office of Project Management and Permitting
This total score opportunity for this category is 10 Points. Applicants who agree to use the Office of Project Management and Permitting (OPMP) within the State of Alaska (SOA) Department of Natural Resources (DNR) to assist in efficient permitting and project management will receive an additional 10 Points. Applicants may choose not to use SOA/OPMP where this is the case, applicants will receive 0 Points for this category.

H. Certifications
This total score opportunity for this category is 0 Points. Applicants must certify that the statements made in this application and any attached supporting documentation herein are true, complete, and accurate to the best of my knowledge and agree to comply with any resulting terms if the proposed project is selected for funding. I am aware that any false, fictitious, or fraudulent statements or claims may subject me or my organization to federal and/or state criminal, civil, or administrative penalties.
Certification
H.1 Agree
H.2 Do not agree

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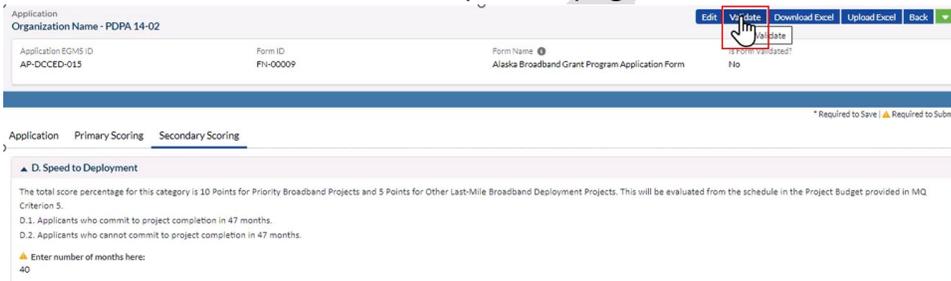
ALASKA BROADBAND GRANT PROGRAM APPLICATION PROCESS

5.41 This concludes the 'Secondary Scoring' tab. Click 'Save' at the top right-hand corner of the page.



The screenshot shows the top right corner of the application form. The 'Save' button is highlighted with a red box and a mouse cursor. The form fields are: Form ID: FN-00009, Form Name: Alaska Broadband Grant Program Application Form, and Is Form Validated?: No. A blue bar at the bottom contains the text 'Secondary Scoring' and a red dot. A footer note reads '* Required to Save | Require'.

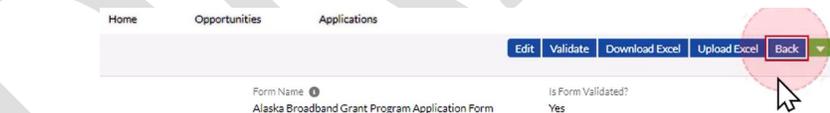
5.42 Once saved, the screen will update to allow application validation to confirm that all required information has been provided for all 3 tabs in the customized grant application. Select 'Validate' at the top of the page.



The screenshot shows the application form with the 'Validate' button highlighted with a red box and a mouse cursor. The form fields are: Organization Name - PDPA 14-02, Application EGMS ID: AP-DCCED-015, Form ID: FN-00009, Form Name: Alaska Broadband Grant Program Application Form, and Is Form Validated?: No. A blue bar at the bottom contains the text 'Secondary Scoring' and a red dot. A footer note reads '* Required to Save | Require to Submit'.

5.43 Once the system has validated the application, a 'Form Validated Successfully' message will appear at the top of the screen. If the system does not validate the application, a message identifying missing information will display at the top of the screen. The applicant can return and provide missing information to complete a successful validation.

5.44 Once successfully validated, select the 'Back' button at the top of the page to return to the system menus.



The screenshot shows the top right corner of the application form. The 'Back' button is highlighted with a red circle and a mouse cursor. The form fields are: Form Name: Alaska Broadband Grant Program Application Form, and Is Form Validated?: Yes. A blue bar at the bottom contains the text 'Secondary Scoring' and a red dot. A footer note reads '* Required to Save | Require to Submit'.

5.45 The final step will be to return to the 'Budget' tab and provide summary budget information in the 'Budget Periods' section as provided in Criterion 5. This is the section that was not entered at the beginning of the process pending completion of Criterion 5 in the custom application.

Select the 'Budget Periods' table. Click on the down arrow to expand the table and fill in the amount of the budget within each budget category by clicking the down arrow and selecting 'Edit' next to the appropriate budget category.

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Budget Period #	Start Date ↑	End Date
BPO1	02/25/2025	12/31/2030

Category Name ↑	Budget	Cash Match	Non-Cash Match	Total Match	Other Leverage	Total Project Cost
Focus Area: Standard Focus Area						
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Indirect costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Focus Area: Standard Focus Area	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

5.46 Provide summary budgets, cash match, and non-cash match (in-kind contributions) for each of the nine budget categories where applicable. ***Note: this section has 2 pages, move to Page 2 to complete all categories.**

Category Name ↑	Budget	Cash Match	Non-Cash Match	Total Match	Other Leverage	Total Project Cost
Focus Area: Standard Focus Area						
Construction	1,000	0.00	0.00	\$0.00	0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Page 1 of 2

5.47 Take time to carefully review all application information before submitting. Once you are satisfied all information has been provided, click the ‘Submit Application’ button at the top of the page. This action will send the application to the Division of Community and Regional Affairs (DCRA) for Grant Administration and Alaska Broadband Office review. If any errors are discovered by the system, the application will not be sent, and the applicant will have a chance to cure any missing requirements.

PDPA 14-02

Created
Submitted
Converted to Award
Edit
Submit Application

Status: Created Application Due Date: 2/18/2025

* Required to Save | Required to Submit

Confirm

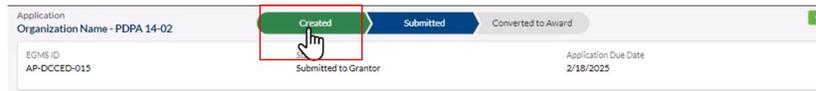
This action will submit the application to grantor and you will not be able to edit it. Are you sure you want to proceed?

Cancel
OK

5.48 Upon successful submission, the system status will turn green and move from ‘Created’ to ‘Submitted’.

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5.49 For any additional technical support for the DCRAGrants Management System please contact:



Jan Cox
Grants Administrator III
Division of Community & Regional Affairs

jan.cox@alaska.gov

DRAFT